



STUDENT EVALUATION REPORT BY THE TUTOR

Full name of the trainee student: _____

Faculty of Economics and Business Administration

Specialization: _____ Year of study: _____

Full name of the traineeship tutor: _____

Company / Institution: _____

Traineeship start date: _____

Traineeship end date: _____

Evaluation criteria and their weight in the final grade		Assigned grade (and corresponding score)										Total score / criterion
		Excellent	Very good	Good	Satisfactory	Unsatisfactory						
1. Interest and motivation in carrying out the activity	15%	10	9	8	7	6	5	4	3	2	1	
2. Ability to assume responsibilities related to obligations; completion of assigned tasks	25%	10	9	8	7	6	5	4	3	2	1	
3. Demonstrated ability to solve problems	20%	10	9	8	7	6	5	4	3	2	1	
4. Ability to adapt to encountered situations	10%	10	9	8	7	6	5	4	3	2	1	
5. Initiative in planning and carrying out activities	10%	10	9	8	7	6	5	4	3	2	1	
6. Efficiency in verbal communication	10%	10	9	8	7	6	5	4	3	2	1	
7. Ability to work in a team - to establish good relationships	10%	10	9	8	7	6	5	4	3	2	1	
Final grade	100%											

Note:

1. The grade awarded to the student for each criterion shall be circled.
2. The total score for each criterion is obtained by multiplying the weight of the criterion in the final grade by the score awarded for that criterion.
3. The final grade represents the sum of the scores obtained for each criterion.

Grade below 5	failed
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